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CUSTOMERS AND VISITORS INFORMATION

This document constitutes the **INFORMATION** prepared by **ESSEGI AUTOMATION SRL** to disclose the provisions given to **CUSTOMERS** who access the internal area (office and showroom), as well as those given by the competent Authority.

- No one will be able to enter in **ESSEGI AUTOMATION SRL** area unless **after receiving this specific information note and by making an appointment**. By joining the company, you certify, for conclusive facts, that you have understood its content, you demonstrate adherence to the rules contained therein and you undertake to comply with the provisions contained therein;
- It is **MANDATORY to stay at home in case of fever** (over 37.5 °C) or other flu symptoms mentioned above, notifying your family doctor and the health authority;
- It is **FORBIDDEN to enter in ESSEGI AUTOMATION SRL company in the event that symptoms of flu**, temperature or contact with people positive for the virus occur in the previous 14 days.

METHOD OF ENTRY

- Customers will have their body temperature checked, as it will not be logged. If this temperature is higher than 37.5°C, access to the internal rooms will not be allowed.
- **Accesses, internally and outgoing** from the company, must take place **ONE AT A TIME**, keeping a **distance of ONE METER** from each other.
- Upon entering, the sanitizing gel is available for constant hand cleaning.
- Customers must **wear the MASK**.

HYGIENE MEASURES

- **Avoid close contact with people** with respiratory symptoms without taking appropriate precautions;
- **Handshakes, kisses and hugs are prohibited**.
- It is recommended to comply with the correct indications for hand hygiene and respiratory secretions, remembering that suitable cleansing gels are available and always cover the nose and mouth with disposable handkerchiefs or with the crook of the elbow when sneezing or coughing.
- A **HYGIENIC SERVICE** has been set up for the sole use of customers, whose hands are asked to wash well before and after use, keeping the services clean and ventilating after use.

